



New Solar Homes Partnership (NSHP) Web Tool

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Efficiency & Renewable Energy Division

Goleta, CA
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<http://www.gosolarcalifornia.ca.gov/nshp/training/index.html>

New Solar Homes Partnership Training - Windows Internet Explorer

<http://www.gosolarcalifornia.ca.gov/nshp/training/index.html>

File Edit View Favorites Tools Help

GO solar CALIFORNIA

Existing Homes New Homes Nonresidential Builders Installers News Room Search This Site

Get paid for energy efficiency - a New Solar Homes Partnership home is up to 35% percent more efficient than the current building standards.

NSHP Links

- NSHP Main Page
- Plan for Energy Efficiency First
- NSHP Calculator
- NSHP Eligible Equipment
- NSHP Guidebook
- NSHP Workshops & Training
- Eligible Utilities
- NSHP Advisory Committee
- Contact Us

Go Solar E-Mail List Server

To subscribe to our Go Solar e-mail ListServer, enter your e-mail address completely:

Note: Your e-mail address must be exact and complete. Incorrect or incomplete addresses will not work. You will receive a welcoming e-mail to confirm your subscription.

New Solar Homes Partnership Training

Training Events

There Are No Upcoming Events Available

WebEx instructions are now available through the workshop link above.

WebEx Tutorial Training Files

The New Solar Homes Partnership provides online training through WebEx tutorials. These tutorials were created as an additional training aid for the NSHP Web Tool application process. Please refer to the NSHP Guidebook and NSHP Help Manual for additional detailed information.

Please note: No software is needed! The WebEx player is automatically installed when you click the link to begin playback. Problems with playback? Please contact WebEx technical support at 1 866-229-3239.

Date	Title	Duration
10/23/08	Introduction to the Web Tool	00:42
10/24/08	Getting Started	02:52
10/23/08	Adding a Project and Associate	03:55
10/27/08	Adding Attachments	01:08
10/24/08	Project Progress	01:28
10/24/08	Support Services	00:36

Training Events Presentations

November 7, 2008 Workshop



<https://www.newsolarhomes.org>

New Solar Homes Partnership :: Homepage - Windows Internet Explorer

https://www.newsolarhomes.org/

Edit View Favorites Tools Help

New Solar Homes Partnership :: Homepage

HOME

Help & FAQ Sign Up Rebate Levels Login

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**California Energy Commission's
NEW SOLAR HOMES PARTNERSHIP**

Homepage [Instructions](#)



At the direction of Governor Schwarzenegger, the California Solar Initiative was approved by the California Public Utilities Commission (CPUC) on January 12, 2006. The initiative creates a \$3.3 billion ten-year program to put solar on a million roofs in the state.

This program changes the way the state's renewable energy incentives and rebates will be managed. The CPUC will oversee a program to provide incentives for existing residential customers and for all non-residential customers.

The California Energy Commission will manage a 10-year, \$400 million program to encourage solar in new home construction, known as the New Solar Homes Partnership (NSHP).

The Energy Commission will work with builders and developers to incorporate high levels of energy efficiency and high-performing solar systems to help create a self-sustaining solar market where home buyers demand energy efficient, solar homes. The NSHP will specifically target single family, low-income, and multi-family housing markets.

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Web Tool Structure

- Account: A relationship established between the user and a web tool. The account is necessary to access the web tool.
- Associates: The parties involved with the project.
- Project: The NSHP application. At the project level, you are entering the reservation details for the application.
- Site: The residential building the PV system will be serving. At the site level, you are entering the specific details of the system.
 - For a custom home application, this is one project with one site.
 - For a large development application with 50 homes receiving solar, this would be 1 project with 50 sites.

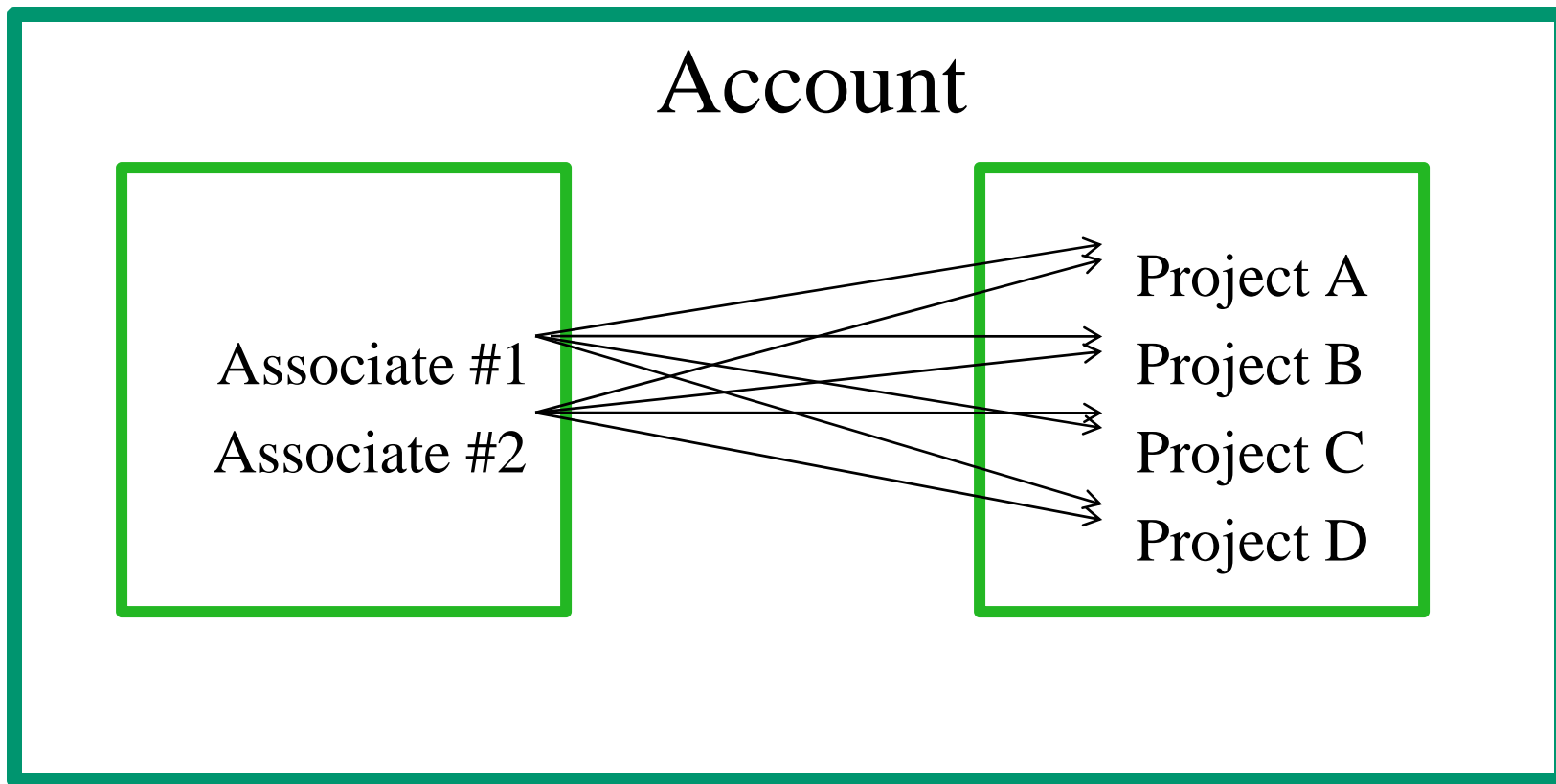


Web Tool Structure

- Account
 - (Associates)
 - Project
 - (Associates)
 - Site



Web Tool Structure





Creating an Account

- As a new user, your first step will be to create an account.
 - Click on the ‘Sign Up’ link.

HOME Help & FAQ **Sign Up** Rebate Levels Login

GO solar CALIFORNIA California Energy Commission's **NEW SOLAR HOMES PARTNERSHIP**

Homepage [instructions](#)

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Creating an Account

- Please make sure to fill in all fields.

HOME Help & FAQ My Profile Contact Us Main Menu Sign Up Rebate Levels Login

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Create Account [Instructions](#)

Business Name*: Website Address:


First Name*: Last Name*:

Title: Phone*:

Email*: Fax:

Address Line 1*: Address Line 2:

City*: State*: Zip Code*:

 Image Text*:

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Edit Account Information

- After you've successfully created an account, you will receive a confirmation e-mail with a password.
- Go to 'My Profile' to change your information.
 - Press the 'Save' button.

HOME Help & FAQ **My Profile** Contact Us Main Menu Rebate Levels Logout

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Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

The information has been successfully saved.

Account Information [instructions](#)

Login*: mabel
Password*: •••••

Business Name: Mabel Jones
First Name*: Mabel
Last Name*: Jones
Title: Homeowner
Phone: 1234567890
Fax:
Email: mabel@test.com
Address1: 14 Sunshine Road
Address2:
City: San Diego
State: California
Zip Code: 92123

Save >>

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Submitting a Reservation Application



Adding A Project

- To enter a project go to 'Main Menu'.
- Click on 'Add a Project'
 - After you have created multiple projects and sites, you will be able to take advantage of the 'Search Projects' and 'Search Sites' links.

HOME Help & FAQ My Profile Contact Us **Main Menu** Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- ♦ 0 projects (view)
- ♦ 0 sites (view)
- ♦ (view)

Main Menu [instructions](#)

Associates	Messages	Projects
Add an Associate	Send a Message	Add a Project
Search Associates	Search Messages	Search Projects
		Search Sites

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Adding a Project

- Complete all of the fields.
 - Only one choice will show up for the ‘builder/homeowner’ and ‘primary contract’ drop-downs. Select that choice. You can use the ‘Add New’ link later to add the person you would like to select.
 - The ‘Total Residential Units’ is the number of homes in that project. The ‘Residential Units w/Solar’ is the number of homes in that project with solar.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Quick Links

- [Step 1: Project](#)
- [Step 2: Address](#)
- [Step 3: Contact](#)
- [Step 4: Estimates](#)
- Review

Add a Project [instructions](#)

Step Progress:

Project Name*: Description:

Address Line 1: Address Line 2:

City*: Zip Code*:

Builder/Homeowner*: [Add New](#)

Primary Contact*: [Add New](#) Phone: (123) 456-7890
 Email: mabel@test.com

Solar Optional: ☐ Affordable Housing: ☐ Total Residential Units*: Residential Units w/Solar*:

<< Previous **Create Project**

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Entering the Project Information

- Click on the 'Attachments' link (a bullet point under 'Projects').
- Click the 'Attach' link corresponding to the document name you would like to attach or mail in.

The screenshot shows the 'Go Solar California' website interface. At the top is a navigation bar with links: HOME, Help & FAQ, My Profile, Contact Us, Main Menu, Rebate Levels, and Logout. Below the navigation bar is a large banner for the 'California Energy Commission's NEW SOLAR HOMES PARTNERSHIP' with a 'DEMO' watermark. The main content area is divided into two columns. The left column, titled 'Mabel Jones', shows statistics: 0 projects (view), 0 sites (view), and a (view) link. Below this is a 'Quick Links' section with links for Associates, Projects, Details, Attachments, Sites, Messages, and Summary. The right column, titled 'Project Attachments', shows the applicant 'Mabel Jones', the project 'The Mabel Jones Residence', and the project ID 'NP00014W'. A yellow warning icon indicates the project is 'Incomplete'. Below this is a 'Mail in all remaining...' link. The main part of the right column is a table of document titles with corresponding 'Attach' links. The footer contains copyright information for 2010 State of California, California Energy Commission.

Project Attachments [Instructions](#)

Applicant: Mabel Jones

Project: The Mabel Jones Residence [Incomplete](#)

Project ID: NP00014W

[Mail in all remaining...](#)

Document Title (postmark date)	
Building Permit	Attach
Build-Out Schedule*	Attach
Construction Plan Set	Attach
Equipment Purchase Agreement and Labor Contract*	Attach
Final Subdivision Map	Attach
Installation Contract*	Attach
Payee Data Form*	Attach
PV Calc CF-1R-PV Form*	Attach
PV Calculator File .emf*	Attach
PV Calculator File .her*	Attach
Signed NSHP-1 Form*	Attach
System Size Justification	Attach
Title 24 Input File	Attach
Title 24 Report	Attach
Utility Rebate Program Participate Proof	Attach

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Adding a Site

- Click on the 'Sites' link under the Quick Links section.
- Click the 'Add a Site' link to create a site.

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The main content area is divided into two columns. The left column, titled 'Mabel Jones', shows statistics: 0 projects (view), 0 sites (view), and a (view) link. Below this is a 'Quick Links' section with links to Associates, Projects, Details, Attachments, Sites (circled in red), Messages, and Summary.

The right column, titled 'Project Sites', shows details for the applicant 'Mabel Jones' and the project 'The Mabel Jones Residence' with Project ID 'NP00014W'. It indicates 'Created 0 of 1 site.' and has links for 'Add a Site' (circled in red), 'Bulk Load Sites', and 'Show Deleted Sites'. Below this is a table header for 'Sites' with 'Found 0' results. The table shows 'Page 0 of 0' and navigation links: '<< First', '< Prev', 'Records 1 - 10', 'Next >', and 'Last >>'. There are also links for 'Check All' and 'Delete'. The table content area states 'No records were found.'

At the bottom, there is a footer with links: About Go Solar, Help, Conditions of Use, Privacy Policy, and Copyright 2010 State of California, California Energy Commission. All Rights Reserved.



Entering the Site Information

- Complete all of the fields.
- The 'Time Dependent Valuation' number and 'Rebate Amount' can be found on the CF-1R-PV.
- The 'Title 24 Margin' can be found on the CF-1R.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Quick Links

- Associates
- Projects
- Information
- Attachments
- Sites
- Step 1: Site
- Step 2: People
- Step 3: Estimates
- Review
- Messages
- Summary

Add a Site [instructions](#)

Applicant: Mabel Jones

Project: The Mabel Jones Residence **Project ID:** NP00014W [Incomplete](#)

Step Progress:

Site Name / Lot number / Site Identifier:

Address Line 1: 151 Burberry Drive **Address Line 2:**

City*: San Diego **Zip Code*:** 92123

Builder/Homeowner: Mabel Jones [Add New](#)

Rebate Payee*: Mabel Jones [Add New](#)

HERS Provider: ? CalCERTS

Common Area: False **Time Dependant Valuation*:** 355583 **Rebate Amount*:** \$ 18196 **Title 24 Margin*:** 15.2% %

[<< Previous](#) [Create Site](#)

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Adding Site Equipment

- Click on the 'Equipment' link under the Quick Links section.
- Select 'Add an Inverter' to add an inverter or 'Add a Module' to add a module.

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Adding Site Equipment

- Please make sure to select a specific installer and seller.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Quick Links

- Associates
- Projects
 - Details
 - Attachments
 - Sites
 - Details
 - Attachments
 - Equipment
 - Step 1: Choose
 - Step 2: Detail
 - Review
 - Messages
 - Summary
- Messages
- Summary

Add Equipment [instructions](#)

Applicant: Mabel Jones
Project: The Mabel Jones Residence [Incomplete](#)
Project ID: NP00014W

Site: 151 Burberry Drive [Incomplete](#)
Site ID: NS000AK5

Step Progress:

Equipment Choices*:
• SPR-230-WHT-U by Sunpower x 72

Installer:

Seller*:

<< Previous Add Equipment

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Submit the Project for Reservation Approval

- Click on the 'Summary' link under the Quick Links section.
- Click the 'Submit for Review' button.

The screenshot shows the 'Go Solar California' website interface. At the top, there's a navigation bar with links: HOME, Help & FAQ, My Profile, Contact Us, Main Menu, Rebate Levels, and Logout. Below this is a banner for 'California Energy Commission's NEW SOLAR HOMES PARTNERSHIP'. The main content area is titled 'Project Summary' and includes a sidebar on the left.

Quick Links

- Associates
- Projects
- Details
- Attachments
- Sites
- Messages
- Summary**

Project Summary [instructions](#)

Applicant: Mabel Jones

Project: The Mabel Jones Residence [Ready to Submit](#)

Project ID: NP00014W

Before you can submit your project please review the following and complete the incomplete items with the warning icon...

Project Information	Complete
Attachments	Complete
Sites	Complete

Submit for Review **Cancel Submission**

At the bottom of the page, there's a footer with links: About Go Solar, Help, Conditions of Use, Privacy Policy, and Copyright 2010 State of California, California Energy Commission. All Rights Reserved.



Submitting a Payment Claim



Submit the Site for Payment Approval

- From the 'Main Menu', click on 'Search Sites'

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- ♦ 0 projects (view)
- ♦ 0 sites (view)
- ♦ (view)

Main Menu [instructions](#)

Associates	Messages	Projects
Add an Associate	Send a Message	Add a Project
Search Associates	Search Messages	Search Projects
		Search Sites

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Submit the Site for Payment Approval

- Click on the 'Details' link corresponding to the site you would like to submit for payment.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Search Sites [instructions](#)

ID/Lot Number/Address: Status: All Deleted: Not Deleted

Search Sites Found 1

Page 1 of 1 << First < Prev Records 1 - 10 Next > Last >> 10

Project	Site	Status	
1. The Mabel Jones Residence	151 Burberry Drive	Incomplete	Details Delete

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Submit the Site for Payment Approval

- Click on the ‘Attachments’ link (a bullet point under ‘Sites’).
- Click the ‘Attach’ link corresponding to the document name you would like to attach or mail in.

The screenshot shows the Go Solar California website interface. At the top, there is a navigation bar with links: HOME, Help & FAQ, My Profile, Contact Us, Main Menu, Rebate Levels, and Logout. Below the navigation bar is a large banner for the 'California Energy Commission's NEW SOLAR HOMES PARTNERSHIP' with a 'DEMO' watermark. The main content area is divided into two columns. The left column, titled 'Mabel Jones', shows '0 projects (view)', '0 sites (view)', and a 'Quick Links' section with links for Associates, Projects, Details, Attachments, Sites, Details, Attachments, Equipment, Messages, Summary, Messages, and Summary. The right column, titled 'Site Attachments', shows the applicant 'Mabel Jones', project 'The Mabel Jones Residence', and project ID 'NP00014W' with an 'Approved' status. It also shows the site address '151 Burberry Drive' and site ID 'NS000AK5' with an 'Incomplete' status. Below this, there is a 'Mail in all remaining...' link and a table of document titles with corresponding 'Attach' links. The footer contains copyright information for 2010 State of California, California Energy Commission.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

DEMO California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Quick Links

- [Associates](#)
- [Projects](#)
- [Details](#)
- [Attachments](#)
- [Sites](#)
- [Details](#)
- [Attachments](#)
- [Equipment](#)
- [Messages](#)
- [Summary](#)
- [Messages](#)
- [Summary](#)

Site Attachments [instructions](#)

Applicant: Mabel Jones
Project: The Mabel Jones Residence [Approved](#)
Project ID: NP00014W

Site: 151 Burberry Drive
Site ID: NS000AK5 [Incomplete](#)

[Mail in all remaining...](#)

Document Title (postmark date)	
Final Building Permit Signoff*	Attach
Final EPBI HERS Paperwork*	Attach
Final Invoice Payment Proof*	Attach
Interconnect Authorization Letter*	Attach
Maintenance & Monitoring Plan	Attach
Signed NSHP-2 Form* Download	Attach
Ten Year Warranty Form*	Attach

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Submit the Site for Payment Approval

- Click on the 'Summary' link that is a bullet point under the 'Sites' link.
- Click the 'Submit for Payment' button.

HOME Help & FAQ My Profile Contact Us Main Menu Rebate Levels Logout

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Mabel Jones

- 0 projects (view)
- 0 sites (view)
- (view)

Quick Links

- [Associates](#)
- [Projects](#)
- [Details](#)
- [Attachments](#)
- [Sites](#)
- [Details](#)
- [Attachments](#)
- [Equipment](#)
- [Messages](#)
- [Summary](#)
- [Messages](#)
- [Summary](#)

Site Summary [instructions](#)

Applicant: Mabel Jones
Project: The Mabel Jones Residence Approved
Project ID: NP00014W

Site: 151 Burberry Drive
Site ID: NS000AK5 Ready to Submit

Before you can submit your site for payment please review the following information...

Site Information	Complete
Attachments	Complete
Equipment	Complete

[Submit for Payment](#) [Cancel Submission](#)

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Web Tool Process Flow

- Submit a Project for Reservation Approval
 - Create a Project
 - Add Project Attachments
 - Create a Site
 - Add the Equipment
 - Submit the Project for Review
- Submit a Payment Claim
 - Add Site Attachments
 - Mail in hard copy of the NSHP-2 (Payment Claim Form) with a wet signature.
 - Submit the Site for Payment



NSHP Web Tool Statuses

- ⚠ Incomplete
- ✅ Completed
- 📘 Ready to Submit
- ▶ Submitted
- 🚫 Canceled
- 📘 Received
- 📘 More Information
- ❌ Rejected
- ❌ Disapproved (Customer View Only)
- 📘 Queued for Approval
- 📘 Pending Project Approval
- ❌ Denied
- ✅ Approved
- ✅ Finished
- ❌ Expired



Reservation Statuses: All Users

Project

- ⚠ Incomplete
- ⚠ Incomplete
- 📘 Ready to Submit
- 📄 Submitted
- 🚫 Canceled
- 🚫 Expired

Site

- ⚠ Incomplete
- ✅ Completed
- ✅ Completed
- ✅ Completed
- ✅ Completed
- ? Any status

Meaning

- Project and Site information are incomplete.
- Project information is incomplete.
- Project and Site information are complete, the project is ready to be submitted for PA Review.
- The project has been submitted for PA review.
- The project submission has been withdrawn.
- The project reservation has expired.



Reservation Statuses: Customer

Project

- 🔵 Under Review*
- 🔴 Disapproved**
- 🔵 More Information
- 🟢 Approved

Site

- 🔵 Pending Project Approval
- 🔵 Pending Project Approval
- 🔵 Pending Project Approval
- ⚠️ Incomplete

Meaning

- Project is being reviewed.
- PA has disapproved the project.
- PA needs additional information.
- Project has been approved by the CEC.



Payment Statuses: All Users

Project

- Completed*
- Completed*
- Completed*

Site

- Ready to Submit
- Submitted
- Canceled

Meaning

- Site information is complete, the site is ready to be submitted for PA review.
- Site has been submitted for PA review.
- The site submission has been withdrawn.



Payment Statuses: Customer

Project

- ✔ Completed*
- ✔ Completed
- ✔ Approved**

Site

- ❗ Under Review
- ✔ Approved
- ✔ Approved

Meaning

Site is being reviewed.

Site has been approved for payment by the CEC.

Payment has been made for the site.



Tips

- The web tool will now send out automatic reminders when your project is close to expiring.
 - Just make sure that your e-mail is entered into the database and you'll receive it.
- After creating an account, it is recommended that you immediately change your login and password in the 'My Profile' section linked at the top of the page.

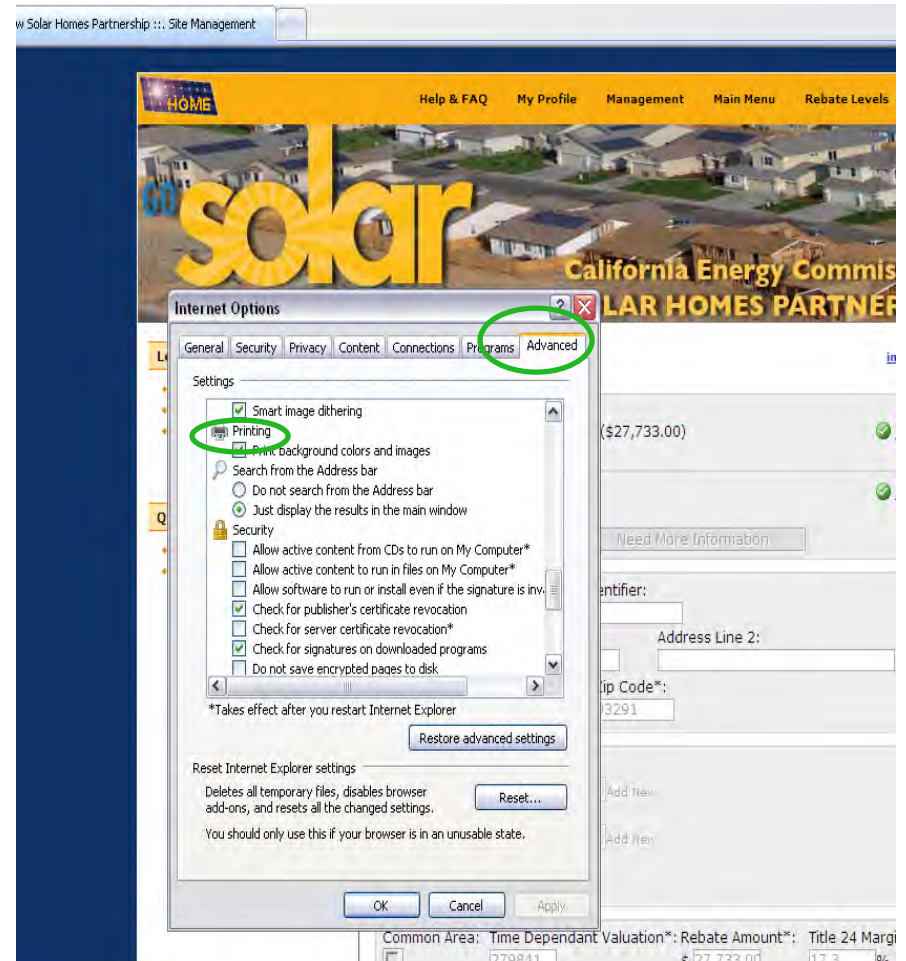
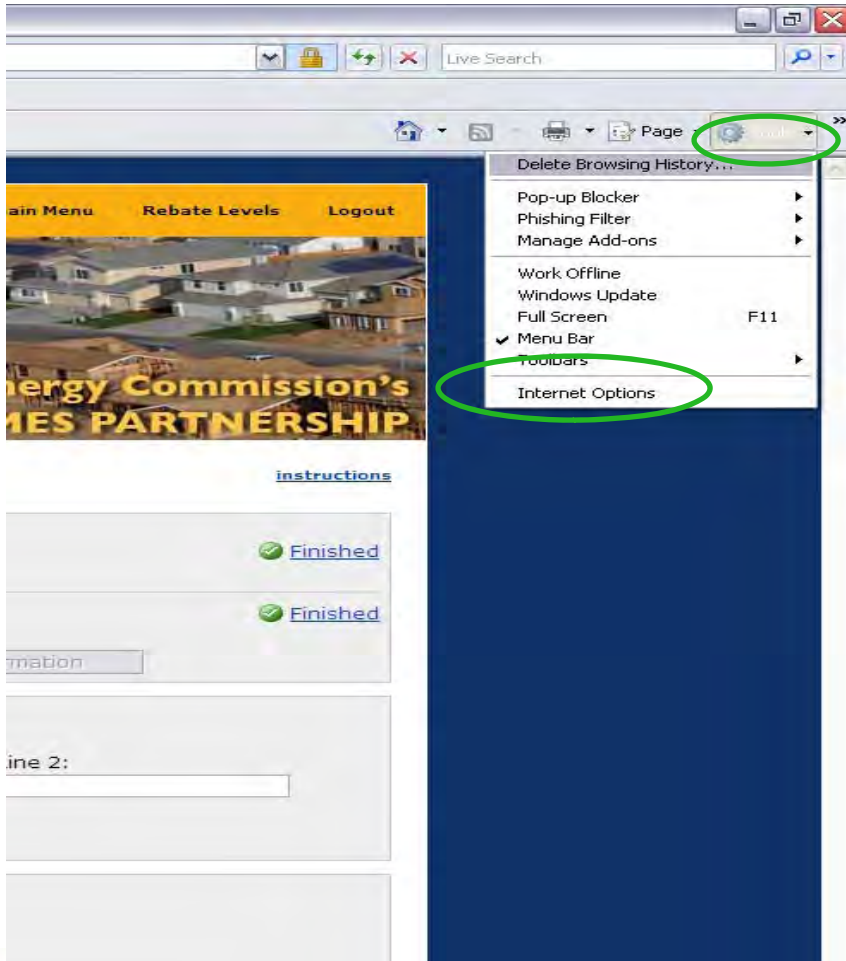


Frequently Asked Questions

- How do I get the NSHP-2 to print out like in the NSHP Guidebook?
 - Go into the Tools link on the web browser. Click on Internet Options. Click on the Advanced Tab on the right side of the box. Scroll down to the printing section. Click on the 'Print background colors and images' box. Click on 'Ok'.



Printing out the NSHP-2






Frequently Asked Questions


- My project/site is still showing as incomplete. What am I missing?
 - Click on the summary link on the left of the page to find out what still needs to be done in the web tool to move your project to the next status.
 - Or you can click on the status directly.



Project/Site Summary



Help & FAQMy ProfileManagementMain MenuRebate LevelsLogout



California Energy Commission's
NEW SOLAR HOMES PARTNERSHIP

0 projects (view)

0 sites (view)

(view)

Quick Links

[Associates](#)

[Projects](#)

[Details](#)

[Attachments](#)

[Sites](#)

[Encumbrances](#)

[History](#)

[Invoices](#)

[Messages](#)

[Summary](#)


Project Summary

[instructions](#)


Applicant: [redacted]


Project: [redacted]

Project ID: [redacted]


 Incomplete

Before you can submit your project please review the following and complete the incomplete items with the warning icon...

Project Information  Complete


Attachments  Incomplete

Missing Equipment Purchase Agreement and Labor Contract, Installation Contract, Payee Data Form, PV Calc CF-1R-PV Form, Signed NSHP-1 Form
Missing Building Permit or Final Subdivision Map

Sites  Complete

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Frequently Asked Questions

- How will I know when the incentive level is going to drop?
 - If you are not logged in to the NSHP web tool, go to <https://www.newsolarhomes.org/RebateLevels.aspx>
 - If you are logged in to the NSHP web tool, click on the Rebate Levels link at the top of the page.
 - The column '30 Day Notice Sent' will tell you the date the 30 day notice to drop the incentive level was issued.
 - The column 'Level Expires' will tell you the date that the incentive level will drop.



NSHP Trigger Tracker

https://www.newsolarhomes.org/RebateLevels.aspx

view Favorites Tools Help

New Solar Homes Partnership :: Program Activity

HOME Help & FAQ Sign Up **Rebate Levels** Login

GO solar CALIFORNIA California Energy Commission's NEW SOLAR HOMES PARTNERSHIP

Categories

- All Program Activity
- [Affordable Housing Activity](#)

All Program Activity [instructions](#)

Currently Under Review
1.69 MW

Level	Megawatt Goal	Solar as Standard Incentive	Base Incentive	Megawatt Approved	30-Day Notice Sent	Level Expires
1	15 MW	\$2.60	\$2.50	18.76 MW		
2	18 MW	\$2.35	\$2.25			
3	22 MW	\$2.10	\$2.00			
4	25 MW	\$1.85	\$1.75			
5	30 MW	\$1.60	\$1.50			
6	35 MW	\$1.35	\$1.25			
7	40 MW	\$1.10	\$1.00			
8	50 MW	\$0.85	\$0.75			
9	75 MW	\$0.60	\$0.50			
10	90 MW	\$0.35	\$0.25			
Total	400 MW			18.76 MW		

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GO solar CALIFORNIA



Problems

- If you encounter any problems with the web tool, please:
 - Take a screen shot of the problem.
 - Give a detailed description of your actions in the web tool before this problem occurred and what you were trying to do.
 - Identify what entry method you used.
 - Report the problem to your PA.